
Memorandum

To: Mr. Mayor and Councilmembers
From: Monica Irelan, City Manager
Subject: General Information
Date: August 12, 2016

CALENDAR

AGENDA - City Council Monday, August 15th @7:00 pm

C. APPROVAL OF MINUTES

August 1, 2016 *Regular Council Meeting Minutes*

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **ORDINANCE NO. 029-16**, an Ordinance Repealing Resolution No. 051-13 which Authorizes the City Manager to Terminate or Assign the City of Napoleon's Water Purchase Agreement with the Village of Malinta, Ohio; and Declaring an Emergency.
 - a. In Addition to the Ordinance, I have enclosed a Memo on this item

H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS

1. **ORDINANCE NO. 026-16**, an Ordinance Amending the Planning and Zoning Code of the City of Napoleon, Ohio

THIRD READINGS OF ORDINANCES AND RESOLUTIONS

J. GOOD OF THE CITY (*Discussion/Action*)

1. Recommendation to Approve August 2016 Power Supply Cost Adjustment Factor
2. Approval of PC 16-06 Henry County Commissioners Request to Replat Lots 3, 4, and 7 of the Oakwood Plaza Subdivision
 - a. Please see the attached information.

INFORMATIONAL ITEMS

1. **AGENDA** – Ad-Hoc Committee on Organizational Health; Monday, August 15th @6:00 pm
 - a. *Discussion Regarding Governance Based on Survey Results*: Enclosed is a Memorandum from me and the survey results.
2. **AGENDA - City Tree Commission**; Monday, August 15th at 6:00 pm
3. **CANCELLATION** – *Park & Recreation Committee*
4. AMP Weekly Update/August 5, 2016

| July 2016 | | | | | | | August 2016 | | | | | | | September 2016 | | | | | | |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|
| S | M | T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
| | | | | | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | | | | 1 | 2 | 3 | | |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | 31 | | | | 25 | 26 | 27 | 28 | 29 | 30 | |
| 31 | | | | | | | | | | | | | | | | | | | | |

 Calendar

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|--|----------------------------------|--|-------------------|--|--|
| 31 | 1 | 2 | 3 | 4 | 5 | 6 |
| | | | | | | |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | | | | Greg Heath - Vacation Henry County Fair | Greg Heath - Vacation Henry County Fair |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 6:00 PM Tomato Festival Parade Greg Heath - Vacation Henry County Fair | 6:00 PM Ad-Hoc Committee on Organizational Health Mtg. 6:00 PM City Tree Commission Mtg. 7:00 PM City Council Meeting Henry County Fair | Henry County Fair | Henry County Fair | Henry County Fair | | |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 6:30 PM FINANCE & BUDGET Committee Meeting 7:30 PM SAFETY & HUMAN RESOURCES Committee Meeting | 4:30 PM Civil Service Commission | | | | |
| 28 | 29 | 30 | 31 | 1 | 2 | 3 |
| | 5th Monday/No Scheduled Meeting | | 6:30 PM Parks & Recreation Board Meeting | | | |

City of Napoleon, Ohio

City Council

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, August 15, 2016 at 7:00pm

- A. Attendance** *(Noted by the Clerk)*
- B. Prayer & Pledge of Allegiance**
- C. Approval of Minutes:** August 1 *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- D. Citizen Communication**
- E. Reports from Council Committees**
 - 1. Parks & Recreation Committee** did not meet tonight due to lack of agenda items.
 - 2. Ad Hoc Committee on Organizational Health** met tonight and discussed:
 - a. Discussion related to Governance based on Survey Results
 - 3. Electric Committee** *(Majority Report)* met on Monday, August 8 and recommended:
 - a. Approval of August Power Supply Cost Adjustment Factor
 - b. Tabling the review of the Net Metering Policy
 - 4. Water, Sewer, Refuse, Recycling & Litter Committee** met on Monday, August 8 with City Council and:
 - a. Reviewed the history and received an update on the Water Treatment Plant Rehabilitation Project
 - 5. Municipal Properties, Buildings, Land Use & Economic Development Committee** met on Monday, August 8 and recommended:
 - a. Tabling the review of the CIC Agreement
- F. Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*
 - 1. Civil Service Commission** met on August 2 with the following agenda items:
 - a. Establishing the testing date for a Civil Service Exam: Police Officer and Firefighter/Paramedic
 - 2. Board of Public Affairs** met on August 8 with the following agenda items:
 - a. Review of Power Supply Cost Adjustment Factor
 - b. Electric Department Report
 - 3. Board of Zoning Appeals** met on Tuesday, August 9 with the following agenda items:
 - a. BZA 16-05 1095 Westchester Avenue fence height variance request
 - 4. Planning Commission** met on Tuesday, August 9 with the following agenda items:
 - a. PC 16-06 Henry County Commissioners request to replat Lots 3, 4, and 7 of the Oakwood Plaza Subdivision
 - 5. Tree Commission** met tonight with the following agenda items:
 - a. Fall Planting Lists
 - b. Fall Trimming Lists
 - c. Award Fall Removal Contract
 - d. Award Fall Topsoil Contract
 - e. Annual drive through/visual inspection
 - f. Monitor Summer watering list
 - g. Northwest Ohio Urban Forestry Seminar
- G. Introduction of New Ordinances and Resolutions**
 - 1. Ordinance No. 029-16**, an Ordinance repealing Resolution No. 051-13 which authorizes the City Manager to terminate or assign the City of Napoleon's water purchase agreement with the Village of Malinta, Ohio; and declaring an Emergency
- H. Second Readings of Ordinances and Resolutions**
 - 1. Ordinance No. 026-16**, an Ordinance amending the Planning and Zoning Code of the City of Napoleon, Ohio
- I. Third Readings of Ordinances and Resolutions**

There are no Third Readings of Ordinances and Resolutions

J. Good of the City *Any other business as may properly come before Council, including but not limited to:*

1. Discussion/Action: Recommendation to approve August Power Supply Cost Adjustment Factor as follows:

PSCAF three (3) month averaged factor: \$0.01159

JV2: \$0.004216

JV5: \$0.004216

2. Discussion/Action: Approval of PC 16-06 Henry County Commissioners request to replat Lots 3, 4, and 7 of the Oakwood Plaza Subdivision

K. Executive Session *(As needed)*

L. Approve Payment of Bills and Approve Financial Reports *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*

M. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

- 1. Technology & Communication Committee (1st Monday)**
(Next Regular Meeting: Tuesday, September 6 @ 6:15 pm)
- 2. Electric Committee (2nd Monday)**
(Next Regular Meeting: Monday, September 12 @ 6:30 pm)
 - a. Review of Power Supply Cost Adjustment Factor
 - b. Electric Department Report
 - c. Review of the Net Metering Policy (Tabled)
- 3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)**
(Next Regular Meeting: Monday, September 12 @ 7:00 pm)
- 4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)**
(Next Regular Meeting: Monday, September 12 @ 7:30 pm)
 - a. Review of the CIC Agreement (Tabled)
 - b. Updated Info from Staff on Economic Development (as needed)
- 5. Parks & Recreation Committee (3rd Monday)**
(Next Regular Meeting: Monday, September 19 @ 6:15 pm)
- 6. Finance & Budget Committee (4th Monday)**
(Next Regular Meeting: Monday, August 22 @ 6:30 pm)
- 7. Safety & Human Resources Committee (4th Monday)**
(Next Meeting: Monday, August 22 @ 7:30 pm)
2015 Regular Meetings with Townships scheduled for February and November
- 8. Personnel Committee (As needed)**
- 9. Ad Hoc Committee on Strategic Vision (As needed)**
- 10. Charter Review Commission (As needed)**

B. Items Referred or Pending In Other City Committees, Commissions & Boards

- 1. Board of Public Affairs (2nd Monday)**
(Next Regular Meeting: Monday, September 12 @ 6:30 pm)
 - a. Review of Power Supply Cost Adjustment Factor
 - b. Electric Department Report
- 2. Board of Zoning Appeals (2nd Tuesday)**
(Next Regular Meeting: Tuesday, September 13 @ 4:30 pm)
 - a. Review of the Net Metering Policy (Tabled)
- 3. Planning Commission (2nd Tuesday)**
(Next Regular Meeting: Tuesday, September 13 @ 5:00 pm)
- 4. Tree Commission (3rd Monday)**
(Next Regular Meeting: Monday, September 19 @ 6:00 pm)
- 5. Civil Service Commission (4th Tuesday)**
(Next Regular Meeting: Tuesday, August 23 @ 4:30 pm)
- 6. Parks & Recreation Board (Last Wednesday)**
(Next Regular Meeting: Wednesday, August 30 @ 6:30 pm)
- 7. Privacy Committee (2nd Tuesday in May & November)**
(Next Regular Meeting: Tuesday, November 8 @ 10:30 am)
- 8. Records Commission (2nd Tuesday in June & December)**
(Next Regular Meeting: Tuesday, December 13 @ 4:00 pm)
- 9. Housing Council (1st Monday of the month after the TIRC meeting)**
- 10. Health Care Cost Committee (As needed)**
- 11. Preservation Commission (As needed)**
- 12. Infrastructure/Economic Development Fund Review Committee (As needed)**
- 13. Tax Incentive Review Council (As needed)**
- 14. Volunteer Firefighters' Dependents Fund Board (As needed)**
- 15. Lodge Tax Advisory & Control Board (As needed)**
- 16. Board of Building Appeals (As needed)**
- 17. ADA Compliance Board (As needed)**
- 18. NCTV Advisory Board (As needed)**

City of Napoleon, Ohio
City Council
Meeting Minutes
Monday, August 1, 2016 at 7:00pm

| | |
|---|--|
| PRESENT | |
| Council | Travis Sheaffer – President, Patrick McColley, Jeff Comadoll, Rita Small, Dan Baer, Joe Bialorucki, Jeff Mires |
| Mayor | Jason Maassel |
| City Manager | Monica S. Irelan |
| Law Director | Lisa L. Nagel |
| Finance Director/ Clerk Of Council | Gregory J. Heath |
| Recorder | Kristi Rhoads |
| City Staff | Robert Weitzel, Police Chief Chad Lulfs, Director of Public Works Dan Wachtman, MIS Dave Pike, Wastewater Superintendent |
| Others | News Media; NCTV |
| ABSENT | |
| Council | |
| Others | |
| Call To Order | President Travis Sheaffer called the meeting to order at 7:00 pm with the Lord’s Prayer followed by the Pledge of Allegiance. |
| Approval Of Minutes | Minutes of the July 18, 2016 Council meeting stand approved as read with no objections or corrections. |
| Citizen Communication | Pinning Ceremony for Asst Fire Chief and two Caption’s Mayor Maassel read the oath to David Bowen and then to Anthony Calugiri for Fire Caption. Mayor Maassel read the oath to Joel Frey for Assistant Fire Chief. |
| Reports From Committees | President Travis Sheaffer reported the Technology & Communications Committee did not meet on Monday August 1, 2016 due to lack of agenda items. Jeff Mires reported the Finance & Budget Committee met on July 25, 2016 to review the income tax credits that will remain tabled until they get the results of the survey. Also, the recommendation to Council to approve the 2016 second quarter budget adjustments was discussed. President Travis Sheaffer reported the Safety & Human Resources Committee didn’t meet Monday August 1, 2016 due to lack of agenda items. |
| Introduction Of Ordinance | President Travis Sheaffer read by title Resolution No. 026-16: AN ORDINANCE AMENDING SECTION 1121.03 OR THE PLANNING AND ZONING CODE OF THE CITY OF NAPOLEON, OHIO. |
| Motion To Approve First Read | Motion: Comadoll Second: Small To approve First Read of Resolution No. 026-16 |
| Discussion | Irelan states this is the language added to the rezoning if there’s an industrial property that is to be rezoned all industrial businesses within 250 ft will still be notified but we will also send a letter to any property owner or business and is on the auditors site just giving them a head’s up of what’s being done. |
| Motion To Suspend The Rules | Motion: Comadoll Second: Bialorucki To Suspend the Rules requiring three Readings |

| | |
|---|---|
| Passed Yea-6 Nay-0 | Roll call vote to pass Resolution No. 026-16 under Suspension of the Rules Yea- Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll, Baer Nay- |
| Passed Yea-6 Nay-0 | Roll call vote to approve First Read of Resolution No. 026-16 Under Suspension with an Emergency Yea- Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll, Baer Nay- |
| Introduction Of Ordinance | President Travis Sheaffer read by title ordinance No. 027-16: AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION MEASURE SUPPLEMENT NUMBER 3 FOR THE YEAR 2016 AND DECALRING AN EMERGENCY. |
| Motion To Approve First Read | Motion: Baer Second: Mires To approve First Read of Ordinance No. 027-16 |
| Discussion | Heath stated all except the fire training facility grant was reviewed by the Finance & Budget Committee after the meeting we discovered that it should have been included, Council has already approved this grant. This is to set up the appropriation for it. Everything else was in the packet. |
| Motion To Suspend The Rules | Motion: Comadoll Second: Small To Suspend the Rules requiring three Readings |
| Passed Yea-6 Nay-0 | Roll call vote to pass Ordinance No. 027-16 under Suspension of the Rules Yea- Mires, Bialorucki, Small, McColley, Shaeffer, Comadoll, Baer Nay- |
| Passed Yea-6 Nay-0 | Roll call vote to approve First Read of Ordinance No. 027-16 Under Suspension with an Emergency Yea- Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll, Baer Nay- |
| Introduction Of Ordinance | President Travis Sheaffer read by title ordinance No. 028-16: AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO MAKE APPROPRIATION TRANSFERS FROM RESPECTIVE FUNDS, DEPARTMENTS AND CATEGORIES TO OTHER FUNDS, DEPARTMENTS AND CATEGORIES PURSUANT TO O.R.C. SECTION 5705.40 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2016 AS LISTED IN EXHIBIT "A"; AND DECLARING AN EMERGENCY |
| Motion To Approve First Read | Motion: McColley Second: Comadoll To Suspend the Rules requiring three Readings |
| Discussion | Heath stated this was the 2 nd qtr budget adjustments; it came out of a previously approved action of Council to allow the Law Director to hire an executive secretary. It's being funded through excess appropriations from Police Department Dispatch to Law Department Personal Services. Only moving appropriations from one department & category to another. Budgetary adjustment requesting suspension. |
| Motion To Suspend The Rules | Motion: Bialorucki Second: Comadoll To Suspend the Rules requiring three Readings |
| Passed Yea-6 Nay-0 | Roll call vote to pass Ordinance No. 028-16 under Suspension of the Rules Yea- Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll, Baer Nay- |
| Passed | Roll call vote to approve First Read of Ordinance No. 028-16 Under Suspension with an |

| | |
|--|---|
| | Emergency |
| Yea-6 Nay-0 | Yea- Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll, Baer Nay- |
| Second And Third Readings Of Ordinances And Resolutions | There were no Second or Third Readings of Ordinances and Resolutions. |
| GOOD OF THE CITY | Recommendation to approve execution of contract option with Peterman and Associates regarding design of Phase 4, Park Street. |
| <u>Discussion/Action</u> | (see memo handout from Irelan) \$105,000 below construction budget, asking to use \$37,700 for Phase 4 of project. It's actually cheaper for Peterman to finish than for us to use our engineering dept. |
| Motion To Approve | Motion: Small Second: Comadoll |
| Passed Yea-6 Nay-0 | Roll call vote on above motion: Yea- Mires, Bialorucki, Small, McColley, Sheaffer, Comadoll, Baer Nay- |
| <u>Good Of The City (Cont.) Sheaffer</u> | New committee assignments. See handout. |
| Motion to Create Ad-Hoc Committees and to Approve the Assignments | Motion: McColley Second: Comadoll |
| Passed Yea-6 Nay-0 | Roll call vote on above motion: Yea- Baer, Mires, Bialorucki, Small, McColley, Comadoll Nay- |
| Mayor Maassel | Asked Nagel where we are with Roundhouse Rd, still on schedule? Nagel stated everything is still on schedule for 2017 construction as of now. Algae bloom in Defiance still at no effect here in Napoleon? Irelan informed that all testing is coming back ok but we do have test results coming back this week and if there are any health issues we will hear from the Health Department as we are working together as a team with them. |
| Irelan | Vacation at the end of the week. |
| Motion To Go Into Executive Session to Discuss CIC Economic Development | Motion: Bialorucki Second: Small To go into Executive Session to discuss CIC Economic Development |
| Passed Yea-6 Nay-0 | Roll call vote on above motion: Yea- Baer, Mires, Bialorucki, Small, McColley, Comadoll Nay- |
| Into Executive Session | Council went into Executive Session at 7:27 pm. |
| Motion To Come Out Of Executive Session | Motion: Comadoll Second: Bialorucki To come out of Executive Session. |

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| Passed Yea-6 Nay-0 | Roll call vote on above motion: Yea- Baer, Mires, Bialorucki, Small, McColley, Comadoll Nay- |
| Out Of Executive Session | Council came out of Executive Session at 7:31 pm. President Shaeffer reported that the discussion was regarding CIC Economic Development with no action taken. |
| Approval Of Bills | Bills and financial reports stand approved as presented with no objections. |
| Motion To Adjourn | Motion: Baer Second: McColley To adjourn the meeting. |
| Passed Yea – Nay - | Roll call vote on above motion: Yea- Baer, Mires, Bialorucki, Small, McColley, Comadoll Nay- |
| Adjournment | Meeting adjourned at 7:32 pm. |
| Approved: | <hr/> Travis Shaeffer, Council President <hr/> Jason P. Maassel, Mayor <hr/> Gregory J. Heath, Finance Director/Clerk of Council |



City of Napoleon, Ohio

DEPARTMENT OF MANAGEMENT

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Mr. Mayor, Mr. President, and City Councilmembers
From: Monica Ireland, City Manager
RE: Ordinance repealing Resolution No. 051-13

History:

The Malinta Agreement history and next steps were discussed at the Special Meeting held last Monday, August 8. As mentioned, the Council no longer wants the City Manager to have the authority to assign or terminate the Malinta Agreement. This Ordinance repeals the resolution that gave the City Manager the authority.

The Mayor of Malinta gave me permission to move forward with the repeal via verbal conversations in early 2016. I did reach out to him to let him know I am moving forward.

ORDINANCE NO. 029-16

AN ORDINANCE REPEALING RESOLUTION NO. 051-13 WHICH AUTHORIZES THE CITY MANAGER TO TERMINATE OR ASSIGN THE CITY OF NAPOLEON’S WATER PURCHASE AGREEMENT WITH THE VILLAGE OF MALINTA, OHIO; AND DECLARING AN EMERGENCY

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Resolution No. 051-13 is repealed in its entirety, and therefore the City Manager no longer has any authority or power to terminate the Water Purchase Contract with the Village of Malinta or to assign the Water Purchase Contract to the Henry County Regional Water and Sewer District.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 4. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to assure the prompt and efficient conduct of the municipal operations related to public peace, health or safety of the City; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE ____ Yea ____ Nay ____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 029-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 026-16

AN ORDINANCE AMENDING SECTION 1121.03 OF THE PLANNING AND ZONING CODE OF THE CITY OF NAPOLEON, OHIO

WHEREAS, the City’s Municipal Properties, Buildings, Land Use & Economic Development Committee and City Council reviewed the City’s Planning and Zoning Code in an effort to keep up to date with the current trends of development; and,

WHEREAS, upon recommendation of the Municipal Properties, Buildings, Land Use & Economic Development Committee, this Council deems prudent to *amend the Planning and Zoning Code*, to wit: Section 1121.03 (Hearing on Application for Amendment); Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, Section 1121.03 of the Codified Ordinances of Napoleon, Ohio is hereby amended and enacted as follows:

“1121.03 Hearing on application for amendment.

Within 60 days of receipt of any application by the Zoning Administrator for an amendment, the Planning Commission shall hold a hearing on such application at such time and place as shall be established by the Planning Commission. Notice of said hearing shall be given in accordance with the provision of Section 159.03 of the Administrative Code; moreover, if the amendment proposed is to rezone or redistrict ten (10) or less parcels of land, written notice of the hearing shall be given to the owners of property within a two hundred foot (200’) radius from such parcel as listed on the tax duplicate. In addition, if the amendment proposed is to rezone any property currently zoned as industrial, then written notice shall be provided to all owners of such properties currently zoned as industrial. Such notice shall be mailed by the Zoning Administrator by first class mail to the address of such owners appearing on the County Auditor’s current tax list or the Finance Director’s mailing list and to such other list that may be specified by the Planning Commission at least twenty (20) days before the date of the public hearing. The failure of delivery of such notice shall not invalidate any such ordinance, measure, or regulation. The Zoning Administrator shall cause to be made a search of the records of the Henry County Recorder to determine the record owners.”

Section 2. That, Section 1121.03 as existed prior to the enactment of this Ordinance, is repealed and shall be replaced by the aforementioned Section 1121.03 language.

Section 3. The zoning map as currently on file with Zoning Administrator shall remain unchanged with the adoption of this Ordinance.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Jason P. Maassel, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 026-16 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

PC 16-06

Re-plat Lots 3,4 & 7 of the Oakwood Plaza Subdivision

MEMORANDUM

TO: Members of The City Planning Commission

FROM: Tom Zimmerman, Zoning Administrator

SUBJECT: Replat

MEETING DATE: August 9, 2016 @ 5:00PM

HEARING #: PC-16-06

BACKGROUND:

An application for public hearing has been filed by the Henry County Commissioners. The applicant is requesting to replat lot 3, that will become lot 3A; lot 4 that will become lot 4A and make lot 9; and lot 7 that will become lot 7A and make lot 8 all in The Oakwood Plaza Subdivision. The request is pursuant to Chapter 1105 of the Codified Ordinances of Napoleon Ohio. This property is located in a C-4 Planned Commercial Zoning District.

RESEARCH AND FINDINGS

1. The proposed subdivision of land meets all the requirements of Chapter eleven of City's Codified Ordinances pertaining to Subdivision regulations, building setbacks, parking requirements, lot size and are accessible by permanent access easements.
2. All lots have existing water and sewer services to each lot.
3. The City Engineer has reviewed and approved the proposed subdivision.



US RT 6

US RT 6

1

2

3

7

6

5

4

CO RD 13 A

INDEPENDENCE DR

INDEPENDENCE

INDEPENDENCE CT

OAKWOOD PLAZA SUBDIVISION, PLAT II

LOCATED IN PART OF THE NORTHEAST & NORTHWEST QUARTERS
OF SECTION 12, T-5N, R-6E AND LOTS 6 & 7, TOWN PLAT
OF NORTH NAPOLEON, CITY OF NAPOLEON, NAPOLEON TOWNSHIP,
HENRY COUNTY, OHIO.

I HEREBY CERTIFY THIS SURVEY
TO BE CORRECT TO THE BEST
OF MY KNOWLEDGE

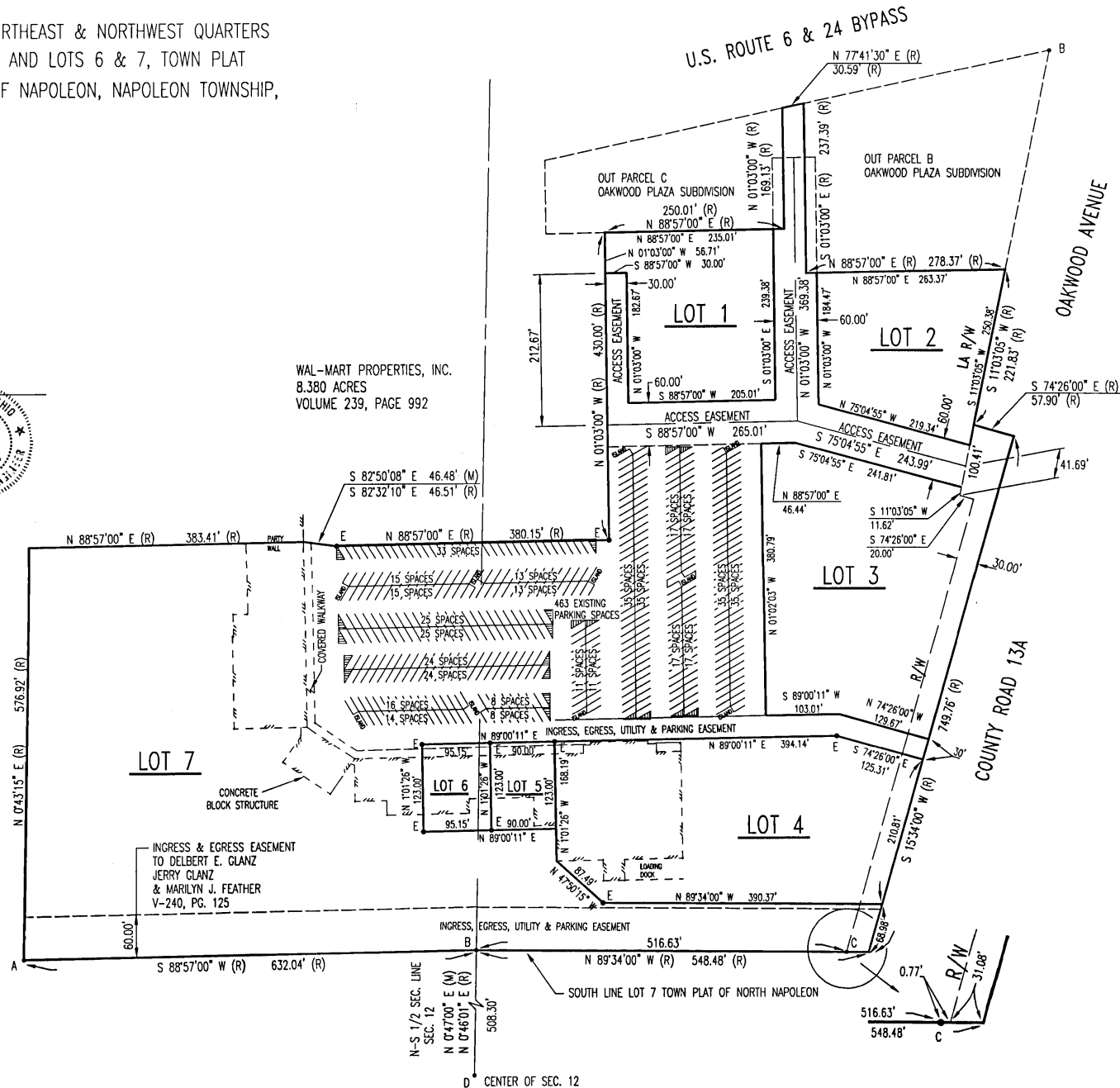
Randolf L. Germann
RANDOLF L. GERMAN
REGISTERED SURVEYOR NO. 5644
STATE OF OHIO
REGISTERED PROFESSIONAL ENGINEER
33142

WAL-MART PROPERTIES, INC.
8.380 ACRES
VOLUME 239, PAGE 992

THE BEARINGS REFERRED TO HEREIN
ARE BASED UPON AN ASSUMED MERIDIAN
AND ARE USED ONLY FOR THE PURPOSE
OF ANGULAR MEASUREMENT.

LEGEND

- A-BENT 2" PIPE IN CONCRETE
- B-2" PIPE IN CONCRETE
- C-2" PIPE IN CONCRETE
- D-3/4" PIPE
- E-MAG NAIL SET
- (R)=RECORDED
- (M)=MEASURED



SEE V-240, PG. 102
OF THE DEED RECORDS
OF HENRY COUNTY
FOR OTHER EASEMENTS
& RESTRICTIONS

OAKWOOD PLAZA SUBDIVISION, PLAT III

EXHIBIT "A"

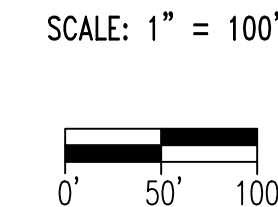
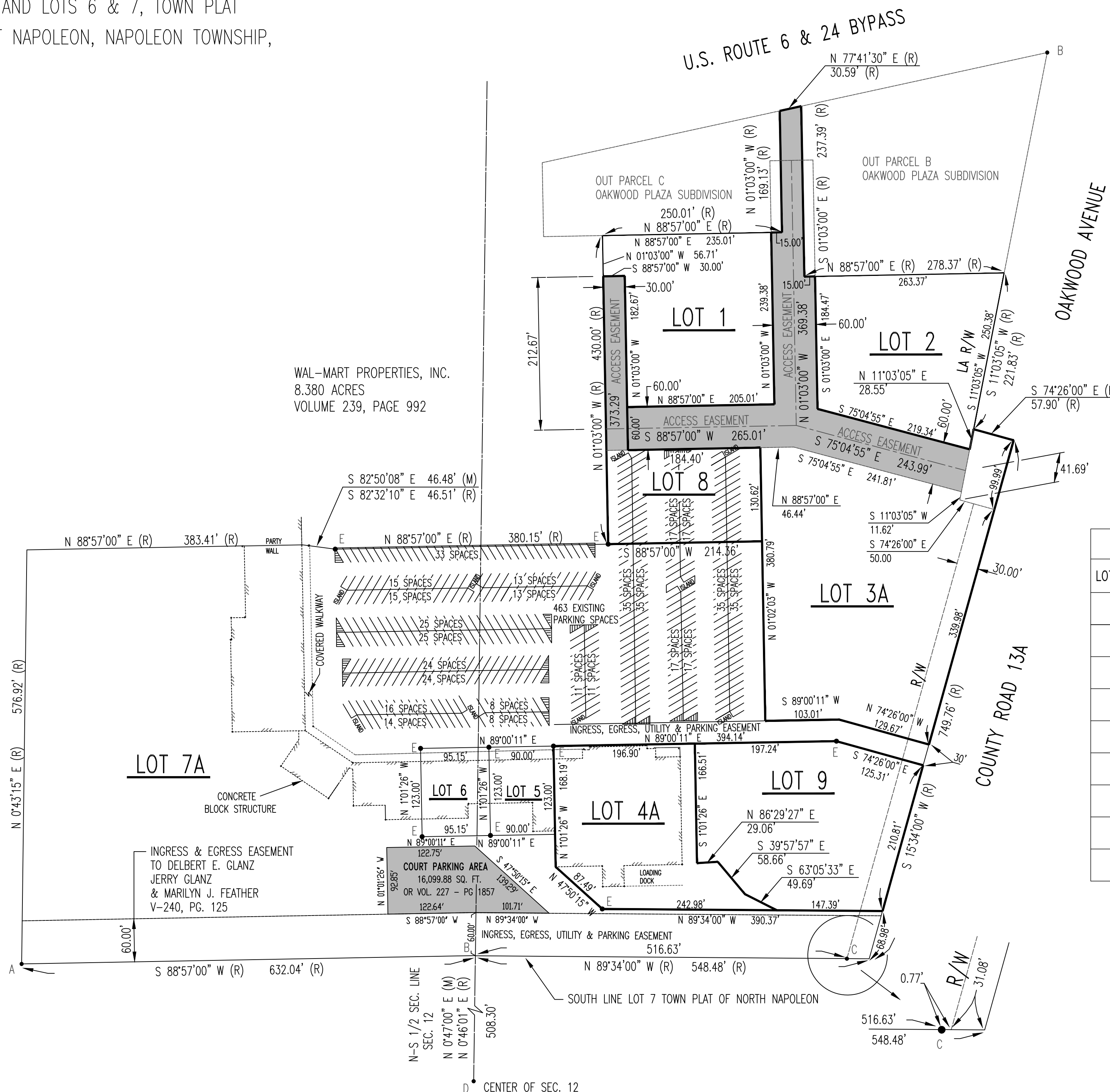
LOCATED IN PART OF THE NORTHEAST & NORTHWEST QUARTERS OF SECTION 12, T-5N, R-6E AND LOTS 6 & 7, TOWN PLAT OF NORTH NAPOLEON, CITY OF NAPOLEON, NAPOLEON TOWNSHIP, HENRY COUNTY, OHIO.

I HEREBY CERTIFY THAT THIS PLAT WAS MADE UNDER MY SUPERVISION AND IS CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

TIMOTHY J. SCHUMM, P.E., P.S.
HENRY COUNTY ENGINEER
REGISTERED SURVEYOR NO. 8514

THE BEARINGS REFERED TO HEREIN ARE BASED UPON AN ASSUMED MERIDIAN AND ARE USED ONLY FOR THE PURPOSE OF ANGULAR MEASUREMENT.

WAL-MART PROPERTIES, INC.
8.380 ACRES
VOLUME 239, PAGE 992



| LOT AREA | | |
|----------|-------------|--------|
| LOT NO. | SQUARE FEET | ACRES |
| 1 | 50,775.46 | 1.166 |
| 2 | 51,690.46 | 1.187 |
| 3A | 154,822.33 | 3.554 |
| 4A | 47,251.77 | 1.085 |
| 5 | 11,070.00 | 0.254 |
| 6 | 11,703.45 | 0.269 |
| 7A | 521,412.88 | 11.970 |
| 8 | 35,282.67 | 0.810 |
| 9 | 62,364.40 | 1.432 |

LEGEND

- A-5/8 IRON PIN FOUND
- B-2" PIPE IN CONCRETE FOUND
- C-2" PIPE IN CONCRETE FOUND
- D-3/4" PIPE FOUND
- E-MAG NAIL FOUND
- (R)=RECORDED
- (M)=MEASURED

SEE V-240, PG. 102 OF THE DEED RECORDS OF HENRY COUNTY FOR OTHER EASEMENTS & RESTRICTIONS

DESCRIPTION OF OAKWOOD PLAZA SUBDIVISION, PLAT III

THE FOLLOWING REAL ESTATE BEING A PARCEL OF LAND SITUATED IN PART OF THE NORTHEAST AND NORTHWEST QUARTERS OF SECTION 12, TOWN 5 NORTH, RANGE 6 EAST, AND LOTS 6 & 7, TOWN PLAT OF NORTH NAPOLEON, CITY OF NAPOLEON, NAPOLEON TOWNSHIP, HENRY COUNTY, OHIO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER OF SECTION 12 AT A FOUND 3/4" IRON PIPE; THENCE NORTH 00°-47'-00" EAST, A DISTANCE OF 508.30 FEET ON AND ALONG THE NORTH-SOUTH HALF SECTION LINE OF SECTION 12 TO A FOUND 2" IRON PIPE, SET IN CONCRETE, W/ID CAP #5602 ON THE SOUTH LINE OF OAKWOOD PLAZA SUBDIVISION, SAID PIPE BEING THE PRINCIPLE PLACE OF BEGINNING FOR THE TRACT HEREIN DESCRIBED;

THENCE SOUTH 88°-57'-00" WEST (PRIOR RECORD BEARING USED FOR THE PURPOSE OF THIS DESCRIPTION) ON AND ALONG THE SOUTH LINE OF SAID OAKWOOD PLAZA SUBDIVISION A DISTANCE OF 632.04 FEET TO A FOUND BENT 2" PIPE IN CONCRETE;

THENCE NORTH 00°-43'-15" EAST, A DISTANCE OF 576.92 FEET ON AND ALONG SAID WEST LINE OF OAKWOOD PLAZA SUBDIVISION TO THE SOUTHWEST CORNER OF AN 8.380 ACRE TRACT AS CONVEYED TO WAL-MART PROPERTIES' INC. BY AN INSTRUMENT RECORDED IN VOLUME 239 PAGE 992, HENRY COUNTY DEED RECORDS;

THENCE EASTERLY ON AND ALONG THE SOUTH LINE OF SAID 8.380 ACRE TRACT THE FOLLOWING THREE (3) COURSES;
1. NORTH 88°-57'-00" EAST, A DISTANCE OF 383.41 FEET;
2. SOUTH 82°-50'-08" EAST, A DISTANCE OF 46.48 FEET;
3. NORTH 88°-57'-00" EAST, A DISTANCE OF 380.15 FEET TO THE SOUTHEAST CORNER OF SAID 8.380 ACRE TRACT;

THENCE NORTH 01°-03'-00" WEST, ON AND ALONG THE EASTERLY LINE OF SAID 8.380 ACRE TRACT, A DISTANCE OF 430.00 FEET;

THENCE NORTH 88°-57'-00" EAST, A DISTANCE OF 250.01 FEET;

THENCE NORTH 01°-03'-00" WEST, A DISTANCE OF 169.13 FEET TO A POINT ON THE SOUTHERLY LIMITED ACCESS RIGHT-OF-WAY LINE OF U.S. ROUTE 6 AND 24 BYPASS;

THENCE NORTH 77°-41'-30" EAST, A DISTANCE OF 30.59 FEET ON AND ALONG SAID SOUTHERLY LIMITED ACCESS RIGHT-OF-WAY LINE;

THENCE SOUTH 01°-03'-00" EAST, A DISTANCE OF 237.39 FEET;

THENCE NORTH 88°-57'-00" EAST, A DISTANCE OF 278.37 FEET TO A POINT ON THE WESTERLY LIMITED ACCESS RIGHT-OF-WAY FOR COUNTY ROAD 13-A (OAKWOOD AVENUE);

THENCE SOUTH 11°-03'-05" WEST, A DISTANCE OF 221.83 FEET ON AND ALONG SAID WESTERLY LIMITED ACCESS RIGHT-OF-WAY LINE;

THENCE SOUTH 74°-26'-00" EAST, A DISTANCE OF 57.90 FEET TO THE CENTERLINE OF COUNTY ROAD 13-A (OAKWOOD AVENUE);

THENCE SOUTH 15°-34'-00" WEST, A DISTANCE OF 749.76 FEET ON AND ALONG SAID CENTERLINE OF COUNTY ROAD 13-A (OAKWOOD AVENUE) TO THE SOUTH LINE OF OAKWOOD PLAZA SUBDIVISION;

THENCE NORTH 89°-34'-00" WEST, A DISTANCE OF 548.48 FEET ON AND ALONG THE SOUTH LINE OF OAKWOOD PLAZA SUBDIVISION TO THE PLACE OF BEGINNING, ENCLOSING AN AREA OF 21.726 ACRES OF LAND MORE OR LESS SUBJECT TO ALL LEGAL HIGHWAYS, EASEMENTS, AND RESTRICTIONS WRITTEN OR RECORDED.

OWNERS APPROVAL

WE, THE UNDERSIGNED HENRY COUNTY COMMISSIONERS, BEING OWNERS OF THE LAND SHOWN ON THIS PLAT DO HEREBY ASSENT TO THE ADOPTION OF THIS SUBDIVISION PLAT AND HEREBY DEDICATE THE INGRESS AND EGRESS AREAS, PARKING AREAS, AND UTILITIES TO BOTH PRESENT AND FUTURE OWNERS FOR USE BY OWNERS AND THE OWNER'S LESSEES, INCLUDING BOTH THE OWNER'S AND LESSEE'S AGENTS, EMPLOYEES, AND INVITEES.

DATE HENRY COUNTY COMMISSIONER

DATE HENRY COUNTY COMMISSIONER

DATE HENRY COUNTY COMMISSIONER

PLANNING COMMISSION CERTIFICATE

UNDER AUTHORITY PROVIDED BY CHAPTER 711 OF THE OHIO REVISED CODE AND CHAPTER 1105 OF THE NAPOLEON CODE OF ORDINANCES, THIS PLAT IS HEREBY APPROVED BY THE PLANNING COMMISSION OF THE CITY OF NAPOLEON, OHIO.

DATE: _____
CHAIRMAN

CLERK OF COUNCIL

CITY COUNCIL CERTIFICATE

UNDER AUTHORITY PROVIDED BY CHAPTER 711 OF THE OHIO REVISED CODE AND CHAPTER 1105 OF THE NAPOLEON CODE OF ORDINANCES, THIS PLAT IS HEREBY APPROVED BY THE CITY COUNCIL OF THE CITY OF NAPOLEON, OHIO.

DATE: _____
MAYOR

CLERK OF COUNCIL

STATE OF OHIO, HENRY COUNTY, SS:

BEFORE ME THE UNDERSIGNED NOTARY PUBLIC IN AND FOR THE COUNTY AND STATE, PERSONALLY APPEARED THE HENRY COUNTY COMMISSIONERS, OWNERS OF THE REAL ESTATE DESCRIBED HEREIN, WHO DID ACKNOWLEDGE THE EXECUTION OF THE FOREGOING INSTRUMENT AS THEIR VOLUNTARY ACT AND DEED.

WITNESS MY HAND AND NOTORIAL SEAL THIS _____ DAY OF _____, 20____

NOTARY

CITY ENGINEER CERTIFICATE

IN ACCORDANCE WITH OHIO R. C. 711.08, THE UNDERSIGNED BEING THE ENGINEER FOR THE CITY OF NAPOLEON, OHIO HEREBY APPROVES THIS PLAT AS SHOWN.

DATE: _____

CITY ENGINEER

HENRY COUNTY AUDITOR

I, THE HENRY COUNTY AUDITOR DO HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES ON THE PROPERTY HEREIN DESCRIBED AND CERTIFY THE SAME FOR TRANSFER.

TRANSFERRED THIS _____ DAY OF _____, 20____

HENRY COUNTY AUDITOR

HENRY COUNTY RECORDER

I, THE HENRY COUNTY RECORDER DO HEREBY CERTIFY THAT THIS PLAT HAS BEEN RECEIVED FOR RECORD AT _____ O'CLOCK ___M AND RECORDED ON SLIDE _____ THIS _____ DAY OF _____, 20____

FEE: _____
HENRY COUNTY RECORDER

PLANNING COMMISSION RESOLUTION NO. PC 16-06

A RESOLUTION RECOMMENDING THE APPROVAL OF A RE-PLAT OF LOTS
3,4 & 7 OF THE OAKWOOD PLAZA SUBDIVISION.

WHEREAS, The Henry County Commissioners owner, has made an application pursuant to Chapter 1105 of the Codified Ordinances of the City of Napoleon, Ohio, to approve a re-plat of lot 3, that will become lot 3A; lot 4 that will become lot 4A and make lot 9; and lot 7 that will become lot 7A and make lot 8 all in The Oakwood Plaza Subdivision

WHEREAS, this Commission has held a hearing pursuant to Section 1105 of the Codified Ordinances of the City of Napoleon, Ohio and other applicable sections of law, to wit: Hearing No. PC16-06 (held August 9, 2016); and,

WHEREAS, the Zoning Administrator has complied with the provisions of said Section 1105.09 (b) (1)-(6); and,

WHEREAS, no Performance Agreement is required; and,

WHEREAS, based upon the submittals, testimony, and/or other evidence received by the Commission it has been determined to recommend approval of said minor subdivision and approve the proposed plat; Therefore,


BE IT RESOLVED BY THE PLANNING COMMISSION OF THE CITY OF
NAPOLEON, OHIO:

Section 1. That, it is the recommendation of this Planning Commission that a Re-plat of Lots 3,4 and 7 located in the part of the northeast & northwest quarters of section 12, T-5N, R-6E and lots 6 and 7, town plat of north Napoleon, Napoleon Township, in the City of Napoleon, Henry County, Ohio, be approved by the City Council of Napoleon, Ohio. As shown in Exhibit "A"

Section 2. That, it is found and determined that all formal actions of this Planning Commission concerning and relating to the adoption of this Resolution were adopted in open meetings of this Planning Commission, and that all deliberations of this Planning Commission and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution shall take effect at the earliest time permitted by law.



Robert McLimans, Chairman

VOTE:

Member: Robert McLimans Yea ___ Nay ___ Abstain

Member: Marv Barlow Yea ___ Nay ___ Abstain

Member: Fredric Furney Yea ___ Nay ___ Abstain

Member: Tim Berry Yea ___ Nay ___ Abstain

Member: Mayor Maassel Yea ___ Nay ___ Abstain

City of Napoleon, Ohio
Ad Hoc Committee on Organizational Health

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda
Monday, August 15, 2016 at 6:00pm

- I. Discussion regarding Governance based on Survey Results
- II. Any other matters currently assigned to the Committee
- III. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council



City of Napoleon, Ohio

DEPARTMENT OF MANAGEMENT

255 West Riverview Avenue, P.O. Box 151
Napoleon, OH 43545
Telephone: (419) 592-4010 Fax: (419) 599-8393
www.napoleonohio.com

Memorandum

To: Ad Hoc Committee on Organizational Health
From: Monica Irelan, City Manager
RE: *Governance based on Survey Results*

Attached you will find the results of the 2016 Citizen Survey tied to Governance. Please review the results.

The Organizational Health Committee should focus on the last section: Community Engagement. This section talks about how the residents see the leadership, direction, and overall health of the relationship between the Council and the residents. You will see the residents ranked us lower than the national average on Overall Direction, Welcoming Citizen Involvement, and Confidence in City Government.

The question I ask myself and we should all ask is this: How do we, as an organization, get on the same page, set a clear direction, and involve the residents in order to create more confidence in the City Government?

| | Governance | Benchmark | Percent Positive |
|-----------------------------------|---|------------------|-------------------------|
| General | Customer Service | Similar | 65% |
| | Services Provided by Napoleon | Similar | 62% |
| | Services Provided by Federal Government | Similar | 30% |
| Safety | Police | Similar | 77% |
| | Crime Prevention | Similar | 71% |
| | Fire | Similar | 90% |
| | Fire Prevention | Similar | 80% |
| | Ambulance/ EMS | Similar | 87% |
| | Emergency Preparedness | Similar | 59% |
| | Animal Control | Similar | 53% |
| Mobility | Traffic Enforcement | Similar | 74% |
| | Street Repair | Lower | 28% |
| | Street Cleaning | Similar | 53% |
| | Street Lighting | Similar | 61% |
| | Snow Removal | Similar | 54% |
| | Sidewalk Maintenance | Lower | 38% |
| | Traffic Signal Timing | Similar | 57% |
| | Bus or Transit Service | Lower | 33% |
| Natural Environment | Garbabe Collection | Similar | 77% |
| | Recycling | Similar | 79% |
| | Yard Waste Pick UP | Lower | 62% |
| | Drinking Water | Much Lower | 34% |
| | Open Space | Similar | 50% |
| | Natural Areas Preservation | Similar | 63% |
| Built Environment | Sewer Services | Lower | 58% |
| | Storm Drainage | Similar | 63% |
| | Power Utility | Similar | 73% |
| | Utility Billing | Similar | 62% |
| | Land Use, Planning & Zoning | Similar | 38% |
| | Code Enforcement | Similar | 35% |
| | Cable Television | Similar | 43% |
| Economy | Economic Development | Much Lower | 26% |
| Recreation & Wellness | City Parks | Similar | 84% |
| | Recreation Centers | Lower | 51% |
| | Recreation Programs | Similar | 56% |
| | Health Services | Similar | 56% |
| Education & Enrichment | Public Libraries | Similar | 85% |
| | Special Events | Similar | 51% |
| Community Engagement | Public Information | Similar | 56% |
| | Overall Direction | Lower | 36% |
| | Value Of Services For Taxes Paid | Similar | 37% |
| | Welcoming Citizen Involvement | Lower | 33% |
| | Confidence In City Government | Lower | 35% |
| | Acting In The Best Interest Of Napoleon | Similar | 39% |
| | Being Honest | Similar | 40% |
| Treating All Residents Fairly | Similar | 38% | |

City of Napoleon, Ohio
Tree Commission

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda
Monday, August 15, 2016 at 6:00pm

- I. Approval of Minutes (*In the absence of any objections or corrections, the Minutes shall stand approved.*)
- II. Tree Call Report
- III. Finalize Fall Plantings List
- IV. Finalize Fall Trimming List
- V. Award Fall Removal Contract
- VI. Award Fall Topsoil Contract
- VII. Annual Drive Through/Visual Inspection
- VIII. Monitor Summer Watering List
- IX. Northwest Ohio Urban Forestry Seminar
- X. Any other matters to come before the Commission
- XI. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio
Tree Commission
Meeting Minutes
Monday, July 18, 2016 at 6:00pm

| | |
|-----------------------------------|---|
| PRESENT | |
| Commission | David Volkman - Chair, Bill Rohrs, Kirk Etzler, Jim Fitzenreiter, Joe Bialorucki – Council Representative |
| City Staff | Marty Crossland |
| Recorder | Anne Taylor |
| ABSENT | |
| Members | |
| Call To Order | Chairman Volkman called the meeting to order at 6:00 pm. |
| Approval Of Minutes | Minutes from May 16, 2016 stand approved as presented with no objections or corrections. |
| Tree Call Report | <p>Crossland advised that trees at 509 & 515W Clinton have lost limbs and are starting to show repercussions from the sewer project and feels they are good candidates for replacement.</p> <p>Jim Fitzenreiter reported a red maple at Sedward and W. Riverview is completely down from the storm and should be replaced. Fitzenreiter added that a tree at 1400 Sedward has died and needs replaced.</p> <p>Crossland advised that he trimmed a couple of trees downtown near Circle K, MKats and Schuette Insurance as they were showing damage, but was unsure what is causing the damage.</p> <p>Crossland is waiting for a full report from the Operations Department regarding tree damage from the storm on 7/17/16 and advised that a tree at 215 Kolbe Street should be added to the list to be removed as it had a limb come down, damaging a vehicle.</p> |
| Review Fall Plantings List | <p>Crossland reviewed the list of Fall Plantings with the Commission Members. (See Attached) Crossland advised that a letter and printout of the layout is sent to the property owners.</p> <p>Crossland advised a letter is being sent to residents when they file a complaint regarding a tree. Etzler felt this letter was a good letter to advise residents of the procedure.</p> |
| Review Fall Trimming List | <p>Crossland reviewed the list of the 2016 Fall Tree Trimming list with the Commission. (See Attached)</p> <p>Crossland advised that Union Street may be skipped as it will be part of the reconstruction project, and added that the rest of the streets listed in red will be completed if allowed. Crossland added that approximately \$8,000.00 will be available for the cost of removals.</p> <p>Clausing asked about planting of trees on the school properties that are being demolished, with Crossland adding that he is unsure what the plans are for the school properties and feels it should be treated as new subdivisions are and no plantings will take place before sidewalks are installed.</p> |

Finalize Fall Removals List

Crossland distributed the Fall removal lists with an estimated cost of \$4,000.00. Crossland advised the items in red will be completed if funds and time allow. (See Attached)
Crossland and Clausing reported that a tree in the 1000 block of W. Washington Street appears that it may be dead and does not look good. Crossland will inspect the tree and determine the condition.
Bialorucki stated there is a large hole that needs to be looked at on Woodlawn Avenue on the Southside of the bridge.
Crossland advised he will put the Fall removal list out to bid.

Finalize Fall Holes List

Crossland distributed the Fall holes list and advised he will put the list out to bid. (See Attached)

Monitor Insect/Disease/Health

Jim Bernicke at 1130 Becca has two (2) Pear Trees that have a disease and has paid to have them professionally sprayed twice. Bernicke has been discussing with Fitzenreiter the possibility of cutting down the trees with Fitzenreiter advising him not to cut the trees down himself. Bernicke offered to make a donation to the Tree Commission to replace the trees if he cuts them down and would like the City to have an outside professional to take a look at the trees. Volkman suggested Stephanie Miller to take a look at the trees. Bialorucki suggested adding the trees to the fall trimming schedule and take a look at the trees next year to see if they have improved. The Commissions consensus was to add the trees to the fall trimming list.

Monitor Summer Watering List

Crossland advised that the employee that normally does the watering has moved to the Cemetery Department but someone is filling in on the watering position.

Any Other Matters To Come Before The Commission

Clausing asked if when a Commission Member is looking at a resident's tree if they should first notify the homeowner what they are doing on the property or if the Commission has any identification to show homeowners who they are. Crossland advised that he will look into getting identification.

Crossland advised that he attended the Risk Assessment Seminar recently.

Motion To Adjourn

Motion: Bialorucki Second: Etzler
To adjourn the meeting at 6:55 pm.

Passed
Yea- 6
Nay- 0

Roll call vote on above motion:
Yea- Clausing, Volkman, Bialorucki, Rohrs, Etzler, Fitzenreiter,
Nay-

Approval Date:

_____ David Volkman, Chair

Memorandum

To: Parks & Recreation Committee, Council, Mayor, City Manager,
City Law Director, City Finance Director, Department Supervisors, Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 8/11/2016

Re: Parks & Recreation Committee Meeting Cancellation

The regular Parks & Recreation Committee meeting scheduled for Monday, August 15, 2016 at 6:15pm has been CANCELED due to lack of agenda items.



Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

August 5, 2016

July 2016: Hot weather, mild prices

By Mike Migliore – vice president of power supply planning & marketing

Although July 2016 was the hottest month since the record-breaking July of 2012, power and natural gas prices stayed low. No real congestion was seen on the PJM system as the mix of generation continues to shift from western PJM coal to eastern PJM natural gas. Congestion from A/D Hub in Ohio to the Pennsylvania Power and Light (PP&L) Zone in eastern Pennsylvania was negative for the 17th month in a row.

Members and their customers will see high energy usage in their July bills as air conditioners ran hard throughout the month. Danville recorded 18 days above 90 degrees, Allentown 15 days and Akron nine days. For comparison, Akron only hit 90 degrees twice last July.

On the energy usage side, AMP’s largest group of members, the Northern Power Pool in FirstEnergy, had an increase in energy of 12 percent from June to July 2016. Comparing May to July produced a 27 percent overall average energy increase by the Pool members.

AVERAGE DAILY RATE COMPARISONS

| | July 2016 \$/MWh | June 2016 \$/MWh | July 2015 \$/MWh |
|--------------------------------------|---------------------|---------------------|---------------------|
| A/D Hub 7x24 Price | \$31.40 | \$25.53 | \$31.29 |
| PJM West 7x24 Price | \$32.38 | \$26.35 | \$34.07 |
| A/D to AMP-ATSI Congestion/Losses | \$0.41 | \$0.40 | \$0.42 |
| A/D to Blue Ridge Congestion/Losses | \$0.25 | \$0.62 | \$2.10 |
| A/D to PJM West Congestion/Losses | \$0.98 | \$0.81 | \$2.78 |
| PJM West to PP&L Congestion/Losses | -\$1.92 | -\$2.94 | -\$7.67 |
| IND Hub to A/D Hub Congestion/Losses | \$0.12 | -\$1.60 | \$2.77 |

AMP applies for CLE accreditation for upcoming AMP/OMEA Conference

By Michael Kyser – assistant deputy general counsel

AMP is in the process of applying for accreditation by the Supreme Court of Ohio Commission on Continuing Legal Education for Ohio Continuing Legal Education (CLE), which will take place Sept. 27-28 during the 2016 AMP/OMEA Annual Conference. Conference topics that

see CLE Page 2

Energy markets update

By Jerry Willman – assistant vice president of energy marketing

The September 2016 natural gas contract closed down \$0.005/MMBtu to settle at \$2.834. Record heat and power sector demand led to a rare summer storage withdrawal as the EIA reported an inventory withdrawal of 6 Bcf for the week ending July 29. This was the first draw in August in 10 years. Market consensus for this week was a withdrawal of 2 Bcf.

On-peak power prices for 2017 at AD Hub closed yesterday at \$36.76/MWh, which was \$0.11/MWh lower for the week.

AFEC update

By Jerry Willman

The Fremont plant remained in 2x1 configuration for the week and both units stayed online during the overnight hours due to warmer overnight temperatures that helped to provide support for higher off-peak prices. Duct firing operated for 86 hours this week. The plant generated at a 77 percent capacity factor (based on 675 MW rating).

APPA is now accepting applications for RP3

By Jennifer Flockerzie – technical services program coordinator

The application period for the 2016 American Public Power Association (APPA) Reliable Public Power Provider (RP3) designation is now open.

Awarded to utilities that demonstrate high proficiency in reliability, safety, work force development and system improvement, the RP3

continued on Page 2

may be approved for CLE credit include, but may not be limited to:

- **Public power opportunities and challenges facing AMP and OMEA members** – Update on the American Public Power Association (APPA) strategic plan, challenges and opportunities facing public power, and major regulatory and industry trends that APPA is addressing
- **Federal Reserve** – U.S. economic update
- **Wage Hour Law: What's new and what stays the same?** – Classifications of employees – exempt or non-exempt; the new Department of Labor wage/hour regulations – changes to the salary requirements for a white-collar employee to be classified as exempt from overtime pay; the existing and unchanged duties requirements for a white-collar employee to be classified as exempt from overtime pay; the existing and unchanged regulations regarding non-exempt employees as to record-keeping and hours for which an employee must be paid and required overtime pay
- **Focus Forward Advisory Council (FFAC) results, featuring panel speakers** – Panel speakers with AMP member municipalities and their consultants – among other topics, the panel will address regulatory and technical aspects that should be considered when developing interconnection requirements in a manner consistent with state and federal law; the Focus Forward Advisory Council (FFAC) and this conference session is focused on providing AMP members with information and tools regarding the emergence of distributed energy resources (DER) and the potential impacts they may have on the future of utility operations
- **Federal legislative and regulatory issues update regarding municipal electric utilities**
- **Ohio legislative and regulatory issues update regarding municipal electric utilities**

The cost to attend all CLE courses on Sept. 27-28 is \$220 for those who register before Sept. 16 and \$255 following. The cost includes CLE sessions, breakfast, lunch and the Municipal Electric Partner (MEP) reception on Tuesday; and breakfast, CLE sessions and lunch on Wednesday.

Additional details will be provided as part of AMP's conference notification, as well as if and when the Supreme Court approves AMP's application for Ohio CLE accreditation. For any general questions or comments regarding the proposed CLE program, please contact Michael Kyser at mkyser@amppartners.org or 614.540.0984; or Barbara Johnson at 614.540.6408 or bjohnson@amppartners.org.

Conference registration information was mailed out this week and is also available on the [AMP website](#).

On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Aug. 5

| MON | TUE | WED | THU | FRI |
|---------|---------|---------|---------|---------|
| \$38.44 | \$37.46 | \$37.59 | \$39.83 | \$37.25 |

Week ending July 29

| MON | TUE | WED | THU | FRI |
|---------|---------|---------|---------|---------|
| \$55.51 | \$52.73 | \$40.99 | \$39.88 | \$33.07 |

AEP/Dayton 2017 5x16 price as of Aug. 4 — \$36.76

AEP/Dayton 2017 5x16 price as of July 28 — \$36.87

APPA accepting applications

continued from Page 1

designation is a reflection of sound business practices and recognized industry leading practices.

AMP will continue to provide assistance to all members throughout the RP3 application process, with staff available to help complete and review applications, and make recommendations for score improvement.

RP3 applications are available [online](#) and due by the Sept. 30 deadline. Utilities applying in 2016 will be designated in 2017 for a three-year term.

Please contact me for more information or for additional assistance at jflockerzie@amppartners.org or 614.540.0853.

Market research survey

A number of members have been receiving a request from one of AMP's Municipal Electric Partners (MEPs) to participate in a market research survey. We believe the email introducing the survey is slightly misleading in that it implies AMP is a partner in the survey – we want to make clear that AMP is not a sponsor or organizer of this survey.

We support our MEPs and thank them for joining the program and offering a valuable service to our member communities. However, we want to be sure that members know this survey is being conducted solely by an MEP and not AMP.

If you have any questions, please contact Harry Phillips, AMP director of marketing/member relations, at 614.540.0846 or hphillips@amppartners.org.



News or Ads?

Call Kerin Scott at 614.540.6406 or email to kscott@amppartners.org if you would like to pass along news or ads.



AMP holds day-long regional safety meeting in Zelenople

By Scott McKenzie – member safety manager

AMP held a regional safety meeting on Aug. 4 in Zelenople with 35 participants from Grove City, Ellwood City, Zelenople, Columbiana, St. Clairsville and Newton Falls in attendance. The day-long meeting, led by Dave Hine from Arborist Skills, addressed chainsaw safety, and brush chipper safety procedures and operation.

AMP staff also provided a presentation on rubber cover up and rubber glove use, and discussed rubber cover up applications, including information on gloves and hoses.

Regional safety meetings are held throughout the year and cover a variety of relevant safety topics for municipal electric systems. For more information about AMP's safety programs or upcoming meetings, please contact me at smckenzie@amppartners.org or 614.306.4269, or Jennifer Flockerzie at jflockerzie@amppartners.org or 614.540.0853.

APPA to offer cyber, physical security webinar series

The American Public Power Association (APPA) will host a three-part cyber and physical security webinar series, to take place from 2 to 3:30 p.m. on Aug. 17, Aug. 30 and Sept. 13. Intended for utility security professionals, senior managers, supervisors and executives from public power utilities, the webinar series is designed to update utility personnel on three security issues relevant to the current cyber and physical security landscape. The individual webinars will be as follows:

- **Aug. 17** – Information Sharing and Recent Cybersecurity Legislation
- **Aug. 30** – Utilizing Dashboards for More Effective Cyber
- **Sept. 13** – The Industrial Control System (ICS) Cyber Kill Chain and Lessons Learned from Ukraine

For more information or to register for the Cyber and Physical Security webinar series, visit the [APPA website](#). For any additional questions, please contact Ana Mejia at 202.467.2976 or amejia@publicpower.org.

AMP annual organizational, project dinner is approaching

AMP's 2016 organizational and project dinner will take place Aug. 16 at the Crowne Plaza Hotel in Columbus. During the event, AMP President/CEO Marc Gerken will discuss the progress of various AMP initiatives, including the organization's strategic plan and projects. The event is open to all AMP members and Municipal Electric Partners (MEPs). There is no cost to attend.

Project dinner details and registration information were distributed to members in July. For more information or to RSVP, please contact Jodi Allalen at 614.540.0916 or jallalen@amppartners.org.

Judges needed for third annual AMP Lineworkers Rodeo

By Michelle Palmer, PE – vice president of technical services

AMP is seeking judges for the upcoming 2016 Lineworkers Rodeo, to take place Aug. 26-27 at AMP headquarters. Rodeo judges must have experience in linework or judging similar events. Each judge will receive a complimentary Rodeo T-shirt, lunch and one ticket to the Rodeo Awards Banquet Dinner.



During the Rodeo, lineworkers from AMP member communities will have the opportunity to compete in three levels of competition: journeyman, apprentice and team, participating in events designed to replicate actual lineworker tasks. Judges will evaluate the event performances based upon safety, work practices, neatness, ability, equipment handling and timely event completion.

The registration deadline for the 2016 Lineworkers Rodeo is Aug. 16 and can be completed [online](#). For additional information, please contact Jennifer Flockerzie, technical services program coordinator, at 614.540.0853 or jflockerzie@amppartners.org.

Calendar

Aug. 26-27—AMP Rodeo
AMP Headquarters, Columbus

Sept. 12-16—Basic 2 Lineworker Training
AMP Headquarters, Columbus

Sept. 26-29—2016 AMP/OMEA Conference
Hilton Columbus at Easton

Oct. 3-7—Advanced Lineworker Training
AMP Headquarters, Columbus

Fiscal officer needed in Edgerton

The Village of Edgerton is seeking resumes for the position of Village Fiscal Officer. A complete job description is available by contacting the village administrator at dawnf@edgerton-ohio.com. A valid driver's license required. Salary commensurate with qualifications and experience.

Please submit resume and cover letter to Mayor, Village of Edgerton, PO Box 609, 324 N. Michigan Ave., Edgerton, OH 43517. Interested individuals are asked to submit by 4 p.m. Aug. 15. EOE.

Positions are open in Coldwater

The Coldwater Board of Public Utilities (CBPU) is a full service municipally owned utility that provides electric, water, wastewater and telecommunication services to the city of Coldwater. CBPU is seeking applicants for the following positions.

Interested candidates should submit a detailed resume, preferably via email to resume@coldwater.org, or to Sue Rubley, Coldwater Board of Public Utilities, One Grand St., Coldwater, MI 49036. EOE.

Operations Manager – This is a managerial level position responsible for the organizational planning, administrative and coordinating functions of the operations, maintenance, capital improvements and activities of the electric, water, wastewater and telecommunication utilities. The position also contributes to the development and implementation of organizational strategies, policies and practices. A bachelor's degree in engineering, business administration or related degree is preferred.

Administrative Manager – This is a managerial level position responsible for the organizational planning, administrative and coordinating functions of the accounting, finance, human resources, IT, and related services to support the utility systems and city services. The position also contributes to the development and implementation of organizational strategies, policies and practices. A bachelor's degree in business administration, accounting or related degree is preferred.

Lineworker position available

The Borough of New Wilmington, which maintains electric, water and sewer utilities, is seeking applications for a qualified full time electrical line - utility worker; responsible for operation and routine maintenance of the borough electrical distribution system. Must possess a high school diploma or GED and a valid class B, CDL license with air brake or obtain six months after hire date. Knowledge of overhead distribution lines and underground primary distribution lines required. Water and waste water experience helpful. May require pole climbing and operation and use of bucket truck.

Position requires response within 30-minute time period to call-out emergencies, and 24/7 carry of borough-issued cell phone for troubleshooting and emergencies, including holidays and weekends. Position requires various duties to include but not limited to: water distribution repairs, assist in wastewater treatment plant, tree trimming power lines, road maintenance and snow removal, park and pool maintenance, lawn care and other general maintenance as required. Above duties will require working in all weather conditions.

Applications may be obtained at the municipal office located at 134 High St., New Wilmington, PA from 8 a.m. to 4 p.m. weekdays. Return applications with resume and supporting documentation that would be helpful for consideration of employment to the attention of Sharonn Edmiston, council administrator. All applications due by Aug. 22.

Seville is selling digger derrick

The Seville Board of Public Affairs is offering for sale the following equipment: 1 – 1998 Terx-TELELECT Digger Derrick Model 5048. Mounted on an International Model 4900 4X2.

The truck has 7,622 miles on the odometer and 1,813 hours logged. The truck will be sold by sealed bid. Bids will be accepted until noon Aug. 15. Bid forms may be obtained at 120 Royal Crest Drive, Seville, OH 44273. Equipment can also be viewed at this location. The truck will be sold as is.

If you have any questions, please contact Kevin Bittaker at 330.769.2458 or kbittaker@sevillebopa.org. The Village of Seville reserves the right to reject any or all bids.

Manager needed in Wellington

Under the direction and supervision of the Mayor, the Village Manager manages and directs the operations of the village's electric, water and sewer facilities, as well as municipal parks, streets and public buildings. Applicants need not currently be residents, but must establish residency in the village within six months after appointment. Salary will be negotiable based on qualifications and experience.

A degree or formalized training and certification in public administration, management or a specialized field relevant to the position duties is preferred. A minimum of three years of supervisory or management experience, preferably in the public sector, is required for an applicant to be considered.

Interested individuals are invited to submit letters of interest and/or resumes for consideration (subject to the requirements of Revised Code Section 149.43). Detailed job duties are available upon request. Apply by email: hschneider@villageofwellington.com or mail: Mayor Hans Schneider, Village of Wellington, 115 Willard Memorial Square, Wellington, OH 44090.